

Notice of Release and Important Notes and Instructions

On Saturday, March 13, 2010, FMCSA implemented the following fixes to the New Entrant functionality in the FMCSA Portal:

1. An issue where certain Enforcement users could not approve or deny requests has been corrected.
2. An issue where the CAO could not remove the 'Manage Survey' role from certain users was corrected.
3. An issue where Enforcement users could not remove assignments has been corrected.
4. An issue where the system gave an error upon exercising "Make Multiple Assignments" functionality has been resolved.
5. An issue where prioritization searches could not be narrowed by "FMCSA Office" has been corrected.
6. An issue with the single DOT search where the "Make Assignment" search would only return if the DOT was active in the census table has been corrected.
7. The "View Assignment" display has been corrected so that it only displays assignments with "Assigned" or "Open Initiated" status.
8. An issue where the decision field on the "Administrative Review Request for Failed Safety Audit" page was not getting populated has been corrected.
9. The system has been corrected so that it displays "Days Remaining" from the due date field for "Make Assignment".
10. The system has been corrected so that it displays the "New Entrant Entry Date" filed for "Make Assignment".
11. The system has been corrected so that it populates the default due date with the prioritization search results and converts it to the assigned due date.
12. An issue where Company primary users could not access the "Pending Account Requests" page has been corrected.
13. The system has been corrected so that on CaseRite uploads, it will validate the user's Portal account if the EMIS account fails.
14. CaseRite uploads have been modified so that the subject name is now the driver's name for driver NOV and NOC cases.

Users should also take note of the following important items:

1. When a user attempts to assign multiple carriers to the same SI, the user is prompted for a Due Date. If the selected carriers have different Safety Audit due dates, the default due date will be overwritten with the value the user inputs.

Work-around:

- Sort the carriers by the SA Due Date.
- Select several carriers having the same due date.
- You will still be prompted to input a due date, but you can now set the due date to the system-calculated due date.
- Repeat this for each due date required.

2. After logging in to the FMCSA Portal for the first time (following this release), users will need to clear their browser cache. Instructions for how to do this are included below.

Instructions on How to Clear Your Browser Cache

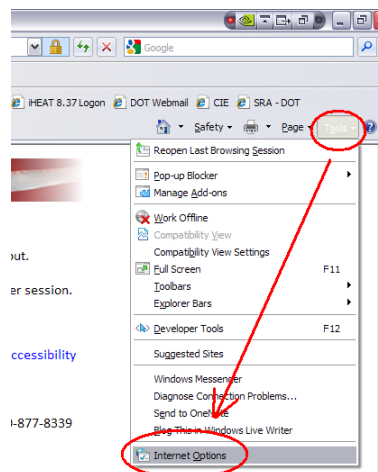
After logging in to the FMCSA Portal for the first time following the March 13, 2010 release, users will need to clear their browser cache. Below you will find instructions on how to do this for your specific browser.

Internet Explorer 7 or 8:

Hold the CTRL key and press the F5 key. This will cause your browser to reload the main page from the server.

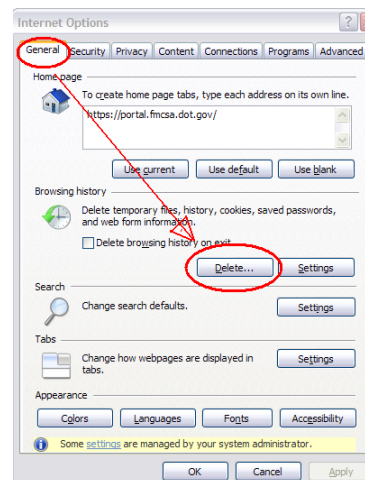
OR

Open the **Tools** menu,



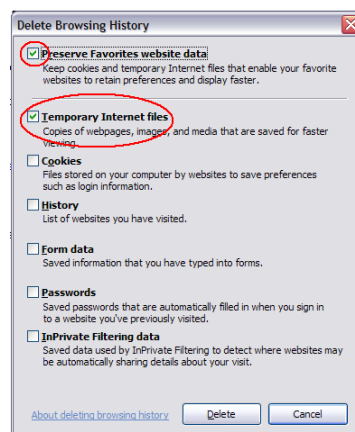
select **Internet Options**.

On the **General** tab, click the “Delete ...” button



A new window opens,

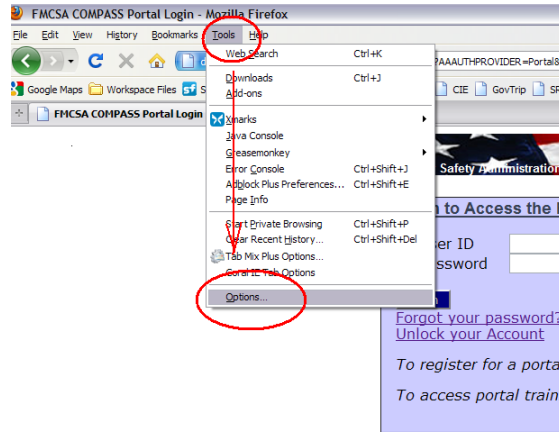
Clear all check boxes except
“Preserve Favorites” and
“Temporary Internet Files”



Firefox

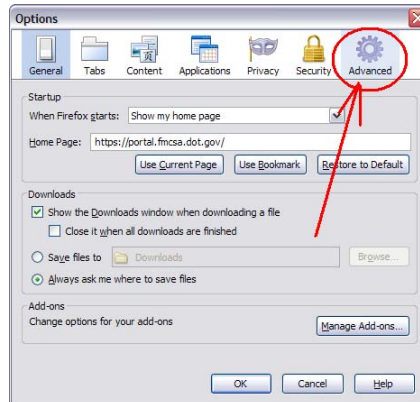
From the **Tools** menu

Select **Options**



You are accessing a U.S. Government information system. This informat

Click the **Advanced** button



Select the **Network** tab

then click "**Clear Now**"

